

Job Opening – July 2, 2026



Position – Educational Specialist (Full-Time)

Holy Trinity Catholic School in Fairview Heights, IL is now accepting applications for an Educational Specialist for the 2026-2027 school year.

The Educational Specialist will work with faculty, staff, and parents in a collaborative role to identify and provide expertise regarding individual learning styles and advantageous classroom accommodations as determined through school wide screenings, teacher report, classroom performance, parent feedback, and outside evaluations. The Educational Specialist may determine eligibility for Response to Intervention and provide classroom support and/or group interventions where necessary. The Educational Specialist may administer assessments and determine appropriate referrals for services. The Educational Specialist will work with our public school district partners at Pontiac-William Holliday and districts in which our students reside.

The ideal candidate will have:

- a Bachelor or Masters Degree in Special Education, will also consider Education, Educational Administration, Curriculum Development, Educational Technology, or School Psychology,
- an Illinois teaching license,
- experience working with children who have learning weaknesses and/or learning disabilities,
- experience in diagnostics/evaluations of children with learning concerns and/or diagnoses,
- experience of working with students from Kindergarten through 8th grade,
- strong interpersonal skills to aid in collaboration with families and faculty/staff,
- ability to foster independence and self-advocacy in students,
- empathy for students with special needs, their families, and their educators,
- experience creating a positive classroom environment with strong classroom management, time management, and organization skills, and experience using technology in all content areas specifically with Chromebooks/Google Classroom.

The ideal candidate would also be an active member of our faith community, be willing to sponsor extracurricular activities, and attend Holy Trinity school events.

To apply:

Please email letter of introduction, resume, three letters of reference, and credentials to:

Mrs. Vicki Feldker

Principal

vfeldker@htcs.org

The candidate should be prepared to be in compliance with Diocesan Child Protection Procedures. Employment is contingent on the successful completion of a background check. Information can be found at <http://www.diobelle.org/faith-formation/child-protection>

Salary Range: \$29,000 - \$48,000

Salary offered will be commensurate with experience.

Benefits also include health insurance and 403(b) plan.

More information can be found at:

<https://www.diobelle.org/temporal-affairs/human-resources/employment-opportunities>